



**GOVERNMENT OF ASSAM
O/O THE PRINCIPAL CUM CHIEF SUPERINTENDENT
JORHAT MEDICAL COLLEGE & HOSPITAL, JORHAT**

**TENDER DOCUMENT
FOR SUPPLY OF REFRESHMENT (FOOD) ITEMS FOR
BLOOD DONOR AT BLOOD BANK, JORHAT
MEDICAL COLLEGE & HOSPITAL, JORHAT**

IFB NO. SMEJ/JMCH/2644/2022/Pt-I/2023/4883 Date: 19/11/2024

(SINGLE BID SYSTEM)

Date and Time from sale/download of Bid document	12.00 P.M of 20/11/2024
Date and Time of Pre-Bid Meeting	12.00 P.M of 26/11/2024
Date and Time of Start of Bid Submission	10.00 A.M of 28/11/2024
Date and Time of Closing of Bid Submission	12.00 PM of 10/12/2024
Date and Time of Opening of Bid	1.00 PM of 10/12/2024

Tender document may download from institute's website

www.jorhatmedicalcollege.in

Jorhat Medical College & Hospital, Jorhat

KushalKonwar Path, Barbheta,
P.O. Jorhat-785001, Assam, India
Email: tendercelljmch@gmail.com
www.jorhatmedicalcollege.in

INDEX



Sl. No.	Particulars	Page No.
1.	Notice Inviting Tender	3
2.	Terms and conditions	4
3.	Price Bid	5

TENDER NOTICE FOR SUPPLY OF REFRESHMENT (FOOD) ITEMS

Sealed Tender (single bid) affixing Court fee stamp of Rs. 8.25/- are invited from eligible bidders for **supply of Refreshment (Food) Items for Blood Bank** for a period of 1 (one) year which may be extended for further period of 1(one) year under single-bid system at Jorhat Medical College & Hospital, Kushal Kuwar Path, Jail Road, Jorhat.



SI No.	Description	Date & Time
1.	Pre-Bid Meeting	26/11/2024 at 12.00 Noon onwards
2.	Start of submission of Tender	28/11/2024 from 10 A.M
3.	Last date & time for submission of Tender	10/12/2024 upto 12 Noon
4.	Opening of bid	10/12/2024 at 1.00 PM

The Tender Processing Fees of Rs. 200/- (two hundred) may be submitted in the form of 'Demand Draft' in favour of "JMCH TENDER" payable at Canara Bank, Jorhat Branch.

The Earnest Money Deposit (EMD) of Rs. 10000/- (ten thousand) only may be submitted in the form of 'Demand Draft' drawn in favour of "JMCH TENDER" payable at Canara Bank, Jorhat Branch (50% for SC/ST/OBC/MOBC).

Before submission of bids, the Bidders are requested to go through the tender document thoroughly which is available in the Institute's website: www.jorhatmedicalcollege.in for viewing the complete terms & conditions of the Tender.

For any clarifications regarding the bid, the bidders may attend the pre-bid meeting to be held on 26/11/2024 at 12:00 Noon onwards in the College Council Hall of the Institute.

Any change pertaining to the date, time, and other terms / conditions of the Tender will be updated/uploaded in the official website at www.jorhatmedicalcollege.in only.

Sd/-

Principal cum Chief Superintendent
Jorhat Medical College & Hospital, Jorhat.

TERMS AND CONDITIONS

1. The Tenderers should be registered firm under GST Act.
2. The quoted rates should be inclusive of all taxes except GST
The GST charges should be mentioned separately.
3. The delivery of the items should be made to the JMCH Blood Bank in fresh & good condition.
4. Any conditional tender will not be accepted
5. No advance payment will be made against execution of orders.
6. The rate should be valid up to one year from the date of finalization of the tender.
8. **2 Nos. of Samples MUST be submitted before the committee during BID opening.**
9. The tenderer shall sign all the pages of tender & the rates of the items should be quoted both in figures and words against the items to be shown by the bidder in price bid.
10. Original documents may be produced for verification, if necessary
11. If any information/documents furnished by the tenderers with the tender papers are found to be misleading or incorrect their tender will be cancelled.
12. The tenders should be furnished within time frame duly sealed super scribing "TENDER FOR SUPPLY OF INDOOR REFRESHMENT (FOOD) ITEMS FOR BLOOD BANK, JMCH" on the envelope. The tender should reach by last date upto 22/11/2023 of 12.00 P.M either through speed post/registered post/Courier/By hand. The bid submitted or reached after closing time will not be accepted.
13. **The following documents will be enclosed with the tender.**
 - a) Court Fee Rs. 8.25/- (Rupees eight and paisa twenty five) only
 - b) Valid Trade License/incorporation certificate (if company)
 - c) Copy of GST certificate
 - d) Copy of PAN
 - e) Tender Processing Fee of Rs. 200/- (two hundred) only in the form of 'Demand Draft' in favour of "JMCH TENDER" payable at Canara Bank, Jorhat Branch.
 - f) EMD of Rs. 10000/- (ten thousand) only in the form of 'Demand Draft' in favour of "JMCH TENDER" payable at Canara Bank, Jorhat Branch.
 - g) The bidder must quote rate of all the items within total of Rs. 25/- only.
 - h) Only the lowest quotations will be accepted and supply order will be given accordingly.
 - i) The make/brand of the items must be mentioned in the tender.
 - j) The undersigned reserve the right to accept in full or part or reject any of the tenders without assigning any reasons thereof.
 - k) The tender must quote their rates against Sl. No of the list accordingly.
 - l) **The bid submitted without COURT FEES, TENDER PROCESSING FEES & EARNEST MONEY or in unsealed envelope will be summarily rejected.**



Signature with Seal of the Bidder

FINANCIAL BID

Sl. No.	Name of the item	Size/Volume	Unit rate (in Rs.)	GST (in Rs.)	Total Cost
1.	Fruit Juice (reputed brand) Medically certified Veg only	Min 180 ml			
2.	Sliced cake (reputed brand) Veg only	Min. 18 Grm			



N.B: a) The bidders should quote the price for the entire items. Quotes for selected items / part materials will not be considered and liable for rejection of the tender.

b) The financial bid shall be submitted in the separate envelope as per prescribed format

I agree to abide by all the items and conditions of this tender.

Place _____

Signature of the Bidder

Seal: _____

Date: _____
