

**GOVT. OF ASSAM**  
**OFFICE OF THE PRINCIPAL CUM CHIEF SUPERINTENDENT**  
**JORHAT MEDICAL COLLEGE & HOSPITAL, JORHAT, ASSAM**  
( UNDER SOCIETY FOR MEDICAL EDUCATION, JORHAT )

No. SMEJ/JMCH/1556/2014/ 6522

Date : 30.09.2020

**SHORT QUOTATION NOTICE**

Sealed quotation affixing court fee stamp of Rs. 8.50/- (Rupees Eight & Paise Fifty) only are invited from Suppliers / Printing Press for supply of different print related items as per Annexure-I at JMCH, Jorhat within 7 days (Ten) days from the date of the issue of the Quotation Notice.

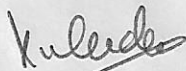
The quotation will be received by the undersigned on or before 06.10.2020 up to 11:00 AM and shall be opened on same day at 12:00 Noon in presence of the quotationers or their authorized representative.

Documents to be submitted along with Quotations :

1. Demand Draft for Rs.500/- (Rupees Five Hundred) only to be drawn in favour of "JMCH TENDER" payable at Jorhat.
2. Valid GST Certificate.
3. Trade License.
4. Photocopy of PAN Card.

Terms & Conditions of the Quotations :

1. Prices should be quoted as per item as stated in Annexure-I.
2. Prices should be shown both in figure and words neatly and legibly. Avoid overwriting.
3. Taxes, as applicable, should be shown separately.
4. Only the lowest quoted quotation will be accepted and supply orders will be given accordingly.
5. The undersigned reserves the right to accept or reject any or all the quotations without showing any reasons thereof.
6. The rates approved shall be valid for 1 (one) years which may be extended for further period with consent of the authority.

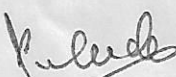
  
**Principal cum Chief Superintendent i/c**  
Jorhat Medical College & Hospital, Jorhat

Memo No. SMEJ/JMCH/1556/2014/ 6522 (A)

Date : 30.09.2020

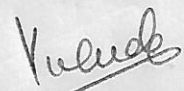
Copy to:

1. The Director of Medical Education, Assam, Six Mile, Khanapara, Guwahati-22.
2. The Superintendent, Jorhat Medical College Hospital, Jorhat.
3. The Member Secretary, Tender Committee, JMCH, Jorhat.
4. Notice Board of
  - a) The Deputy Commissioner's Office, Jorhat
  - b) The Treasury Office, Jorhat
  - c) The Office of the Principal cum Chief Superintendent, JMCH/ Website
5. Office copy.

  
**Principal cum Chief Superintendent i/c**  
Jorhat Medical College & Hospital, Jorhat

Annexure - I

<i>Sl</i>	<i>Description of Items</i>	<i>Unit</i>	<i>Price (in Rs.)</i>	<i>GST %</i>	<i>Total (in Rs.)</i>
1	Printing and Supply of Invitation Cards in Ivory Cards of at least 300 GSM of size 8.5"×5.5" with multi-colour print.	Per 100			
2	Supply of Envelops (White) with addressee print in single colour of size 8.5"×5.5"	Per 100			
3	Printing and Supply of Certificates in Glossy / Matt Art Sheet of at least 300 GSM of size A4 with multi-colour print.	Per piece			
4	Printing and Supply of College Annual Report of following specification : Size : A4 (Demy ¼) Text Page : 120 (Black) pages (60 leaves) approx. Paper : 21.3 Kg JK Maplitho Quantity : 300 copies in A4 (Demy ¼) Cover : 4 Pages of A4 (Demy ¼) Multi-colour in 250 GSM Glossy with Matt Lamination Binding : Side Pin Bind with Cover Favicol pasted (Including DTP and Design)	Per 300 nos.			
5	Printing and Supply of Flex in multicolour.	Per sq.ft.			

  
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