



GOVERNMENT OF ASSAM
THE PRINCIPAL CUM CHIEF SUPERINTENDENT
JORHAT MEDICAL COLLEGE & HOSPITAL, JORHAT

**E-TENDER DOCUMENT
FOR DISPOSAL OF UNSERVICEABLE MATERIALS/
SCRAP ITEMS OF JORHAT MEDICAL COLLEGE &
HOSPITAL, JORHAT**

IFB NO. SMEJ/JMCH/1498/2014/Pt-I/2022/3600 Date: 31/08/2022

(SINGLE BID SYSTEM)

Date and Time from sale/download of Bid document	12.00 P.M of 01/09/2022
Date and Time of Spot Survey/Site Verifications	From 11.00 A.M of 02/09/2022 to 11.00 A.M of 08/09/2022
Date and Time of Pre-Bid Meeting	12.00 P.M of 08/09/2022
Date and Time of Start of Bid Submission	10.00 A.M of 09/09/2022
Date and Time of Closing of Bid Submission	12.00 PM of 23/09/2022
Date and Time of Opening of E-Bid	1.00 PM of 23/09/2022

Tender document may be downloaded from institute's website
www.jorhatmedicalcollege.in (for reference only) and e-portal site
<https://assamtenders.gov.in>

Jorhat Medical College & Hospital, Jorhat

Kushal Konwar Path, Barbheta, P.O. Jorhat-785001, Assam, India

Email: tendercelljmch@gmail.com

www.jorhatmedicalcollege.in

INDEX

Sl. No.	Particulars	Page. No.
1.	Notice Inviting E-Tender	3
2.	Terms and conditions	4
3.	Documents to be submitted with the tender	6
3.	Item details	7-8
4.	Price Bid	9



E-TENDER NOTICE FOR UNSERVICEABLE SCRAP MATERIALS

Online Tender affixing Court fee stamp of Rs. 8.25/- or IPO Rs. 10/- (in case of bidder outside the state of Assam) are invited from Proprietorship firm/ firms / organization etc. for **DISPOSAL OF UNSERVICEABLE/ OBSOLETE/ BROKEN/ HOSPITAL SCRAP ITEMS** lying at the campus of Jorhat Medical College & Hospital, Jorhat – Assam (785001) under physical possession of the Principal cum Chief Superintendent, Jorhat Medical College & Hospital, Jorhat which will be sold in **MATERIALWISE LOT** on “as is where is basis”.



Description of scrap materials	
Unserviceable/Obsolete/Broken/hospital Scrap Items comprising Wheel Chairs, Wooden Chairs, Plastic Chairs, PVC Water tank, Iron bed, Steel basin, Executive Revolving Chairs, Pressed doors, Aluminum Frames, Computer Table, Office Table, Steel damaged Almirahs etc. which are kept at various places inside the JMCH Campus.	

Sl. No.	Description	Date & Time
1.	Date and Time of Spot Survey/Site Verification	From 11.00 A.M of 02/09/2022 to 11.00 A.M of 08/09/2022
2.	Pre-Bid Meeting	08/09/2022 at 12 Noon onwards in the College Council Hall, Administrative Block, JMCH
3.	Start of submission of e-Tender	09/09/2022 at 10 A.M
4.	Last date & time for submission of e-Tender	23/09/2022 upto 12 Noon
5.	Opening of e-bid	23/09/2022 at 1.00 PM

The Tender Processing Fees of Rs. 200/- (two hundred) may be submitted through online mode i.e. State Bank Multi Option Payment System (SBMOPS) on <https://assamtenders.gov.in>.

The Earnest Money Deposit (EMD) of Rs. 5,000/- (Five thousand) only may be submitted through online mode i.e. State Bank Multi Option Payment System (SBMOPS) on <https://assamtenders.gov.in> (EMD 50% for SC/ST/OBC/MOBC).

Before submission of bids, the Bidders are requested to go through the tender document thoroughly which is available in the e-portal: <https://assamtenders.gov.in> & Institute's website: www.jorhatmedicalcollege.in for viewing the complete terms & conditions of the Tender.

Bidders are requested to submit their quotation after physical verification of the Scrap materials kept for sale. Bidders may contact **Dr. Ganesh Ch. Borah, Deputy Superintendent, JMCH** on any working day between 11 AM to 4 PM for inspection of the items. Any clarifications regarding the bid, the bidders may attend the pre-bid meeting to be held on 08/09/2022 at 12:00 Noon onwards in the College Council Hall of the Institute.

Any change pertaining to the date, time, and other terms / conditions of the Tender will be updated / uploaded in the websites i.e. <https://assamtenders.gov.in> & www.jorhatmedicalcollege.in only.

Sd/-
Principal cum Chief Superintendent
Jorhat Medical College & Hospital, Jorhat.

TERMSANDCONDITIONS

1. All the items of scrap materials to be sold are mentioned in the Financial Bid format.
2. The tenders/bids are invited under single bid system. All necessary documents as mentioned alongwith financial bid should be submitted as schedule.
3. The reserved price of the items to be sold are inclusive of 18% GST. The bidders should quote the amount (inclusive of GST) in the price bid for purchase of the scrap materials both in words and in figures.
4. Partial quoting tender will not be accepted.
5. **The tender submitted without COURT FEES/IPO, TENDER PROCESSING FEES & EARNEST MONEY will be summarily rejected. Exemption will be allowed for those bidders who have valid MSME/NSIC certificate (copy to be submitted).**
6. **A hardcopy of the Tender document alongwith all necessary supporting details MUST be submitted on or before 23/09/2022 upto 12.00 PM after successful submission of their tender through online.**
7. The bid will be opened on the same day at 1.00 PM onwards.
8. **It is the responsibility of the bidder to assess the items properly in JMCH campus between 11-00 a.m. to 4-00 p.m. in any working days before submission of the tender. No further claims will be entertained after opening of the bids.**
9. The rate should be quoted above the reserved price, i.e.- value fixed by the Institute.
10. **The bid shall be submitted the financial bid to be available as BOQ in the e-portal: <https://assamtenders.gov.in>. No hardcopy of financial bid shall be submitted alongwith the tender.** Only those bidders who quote rates of all the items mentioned in the format will be considered. Further, highest bidder (H₁) will be arrived at only on the basis of quoted price of all the items collectively whose bid will be considered for offering the work.
11. All applicable taxes and duties shall be paid by the tenderer / bidder at the time of taking out the materials.
12. The bidders should quote the price for the entire lot. Quotes for selected items / part materials will not be considered and liable for rejection of the tender.
13. Bidders cannot withdraw their offer once it is submitted to JMCH, Jorhat.
14. EMD of unsuccessful bidders shall be returned by the system automatically.
15. No enquiry/complaint of bidder shall be entertained once the material is lifted by them.
16. The successful bidder will have to pay lumpsum amount of Rs. 50,000/- (Fifty thousand) only as advance payment after acceptance of his bid and the balance amount shall be received / refunded after adjustment of the advance deposit before lifting of materials which should be completed within 7(seven) days from the date of issuing offer letter. All payment shall have



to be made by the bidder in the form of D.D. in favour of “JMCH TENDER” payable at Canara Bank, Jorhat Branch.

17. In case, the bidder fails to pay the balance payable amount (if any after adjustment of advance) within 7 days of receipt of sale order, his EMD is liable to be forfeited and his bid will be cancelled and the work will be awarded to the next highest bidder.
18. Offer letter will be issued to the H₁ buyer on the next working day against deposit of the lump sum advance of Rs. 50,000/-.
19. The scrap items will have to be removed from this office premises as per direction of the concerned Officer-in-charge within 7(seven) days after making payment of the full tender value. All cost on labour, tools and measuring equipments etc. for lifting the items from JMCH, Jorhat campus shall have to be borne by the bidder. However, electric power and water shall be provided free of charge at one nearest possible point, if required subject to availability.
20. The lifting job shall have to be done without damaging /roads / drains etc. of the Institute. The buyer shall make good the damages, loss etc. if occurs.
21. The personnel deployed for disposal action shall strictly obey the safety Rules in force while working in JMCH, Jorhat.
22. The bidder should sign in all the pages of the tender document.
23. JMCH reserves the right to accept/reject the offer or cancel the whole tender proceedings without assigning any reason. The decision of JMCH Authority will be final and binding on the bidder(s). Bidder(s) are not entitled to claim any damages or compensation in case of such cancellation.
24. The JMCH authority is the final authority to decide whether to award the contract or notify rate quoted by bidders found to be below the book value, i.e.-amount fixed by the Institute.
- 25. Disposal of items should be done as per the norms of Pollution Control Board. The institute will not be responsible for any deviation to such norms.**
26. In the event of any dispute or difference arising under these conditions or any special condition of contract or in connection with this contract, the same shall be referred to the court of law under jurisdiction of Jorhat district.



Documents to be submitted with Tender

The Tenderer should submit the copy of following documents (whichever applicable):-

1. Name of the Tenderer :-
2. Full Address of the Tenderer :-
3. Copy the bidder's company/firm/agency should have been registered under the law as applicable to remove the scrap. Necessary Valid Trade License/Partnership Deed/incorporation certificate (if company) should be submitted (Mandatory)
4. Experience in the similar work in Central/State Govt. and PSUs. Attach copies of the experience certificate (Mandatory)
5. Copy of the PAN Card (Mandatory) :-
(Affix self-attested photocopy of the same)
6. Copy of GSTIN Registration No. (Mandatory): -
7. Aadhar Card Number :-
(Affix self-attested photocopy of the same, if possessed)
8. E-mail ID :-
9. Telephone and (or) Mobile No. :-
10. Bank Details (Name & Bank Branch and IFSC Code) :-

Date:-

Place:-

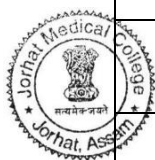
Name & Signature of the Tenderer



**ITEM DETAILS AT JORHAT MEDICAL COLLEGE & HOSPITAL CAMPUS,
JORHAT-ASSAM**



Sl. No.	Name of the items	Unit	Classifications	Rate fixed by the Deptt. (Rs.)
1.	Bowl Stand	Kg	Mild Steel	25/-
2.	Saline Stand	Kg	Both Stainless Steel & Mild Steel	25/-
3.	OT Bed	Kg	Stainless Steel	25/-
4.	Bedside Locker	Kg	Mild Steel	25/-
5.	Sterilizer Bin	Kg	Stainless Steel	25/-
6.	Partition Stand	Kg	Stainless Steel	25/-
7.	Iron Bed	Kg	Mild Steel	25/-
8.	Ventilator Grill	Kg	Wooden frame + Iron Grill	25/-
9.	GI Sheet (tin)	Kg		25/-
10.	Window Grill	Kg	Wooden frame + Iron Grill	25/-
11.	Wheel Chair	Kg	Mild Steel	25/-
12.	OT Table	Kg	Stainless Steel	25/-
13.	Water Tank 2000 Ltr. (PVC)	Kg	Plastic	12/-
14.	OT Light	Kg	Mild Steel	25/-
15.	Steel Almirah	Kg	Mild Steel	25/-
16.	View Box	Kg	Plastic	12/-
17.	Needle Destroyer	Kg	Steel	25/-
18.	ECG Unit	Kg	Steel	25/-
19.	Executive Chair	Kg	Mild Steel + Fibre	25/-
20.	Steel Rack	Kg	Mild Steel	25/-
21.	Mechanical Treadmill	Kg	Mild Steel	25/-
22.	Stretcher Trolley	Kg	Mild Steel	25/-
23.	Folding Bed	Kg	Steel	25/-
24.	Monitor	Kg	Fibre	12/-
25.	Student Chair	Kg	Wooden Chair + Mild Steel	25/-
26.	3 seated iron chair	Kg	Mild Steel	25/-



27.	Biochemistry Machine	Kg	Mild Steel + Fibre	25/-
28.	Water Purifier Cartridge	Kg	Mild Steel + Fibre	25/-
29.	MS Angle 5ft	Kg	Mild Steel	25/-
30.	Asbestos Tin	Kg		5/-
31.	Dustbin	Kg	Mild Steel	25/-
32.	Suction Machine	Kg	Mild Steel	25/-
33.	Steel Basin	Kg	Stainless Steel	25/-
34.	MS Grill 5ft x 5ft	Kg	Mild Steel	25/-
35.	Aluminum items	Kg	Aluminum	120/-
36.	Metal Door Frame	Kg	Iron	25/-
37.	Wooden Window Frame	Per Pc.	Wood	250/-
38.	Adjustable X-Ray Table	Kg	Steel	25/-

Place:

Signature of the Bidder

Seal

Date:

RATE OFFERED FOR UNSERVICEABLE ITEMS / SCRAP MATERIALS

PRICE BID

(To be available as BOO in <https://assamtenders.gov.in/nicgep/app>)



N.B. The bidders should quote the price for the entire lot. Quotes for selected items / part materials will not be considered and liable for rejection of the tender.

I agree to abide by all the items and conditions of this tender.

Place:

Signature of the Bidder

Seal

Date:

E-TENDERING INSTRUCTIONS TO BIDDERS

General:

The Special Instructions (for e-Tendering) supplement 'Instruction to Bidders', as given in this Tender Document. Submission of Online Bids is mandatory for this Tender. E-Tendering is a new methodology for conducting Public Procurement in a transparent and secured manner. Suppliers/Vendors will be the biggest beneficiaries of this new system of procurement. For conducting electronic tendering, JMCH authority has decided to use the portal www.assamtenders.gov.in.

Instructions:

Tender Bidding Methodology:

Two Stage Online Bidding

Broad outline of activities from prospective Bidders:

Procure a Class III Digital Signature Certificate (DSC)

Register on the e-Procurement portal www.assamtenders.gov.in

Create Users on the above portal

View Notice Inviting Tender (NIT) on the above portal.

Download Official Copy of Tender Documents from the above portal.

Seek Clarification to Tender Documents on the above portal. View response to queries of bidders, posted as addendum, by JMCH

Bid-Submission on the above portal.

Attend Public Online Tender Opening Event (TOE) on the above portal - Opening of Technical Part

Post-TOE Clarification on the above portal (Optional) – Respond to JMCH Post-TOE queries.

Attend Public Online Tender Opening Event (TOE) on the above portal - Opening of Financial Part (Only for Technical Responsive Bidders).

For participating in this tender online, the following instructions are to be read carefully. These instructions are supplemented with more detailed guidelines on the relevant screens of the above portal.

Registration:

To use the Electronic Tender portal www.assamtenders.gov.in vendors need to register on the portal. Registration of each organization is to be done by one of its senior persons vis- à-vis Authorised Signatory who will be the main person coordinating for the e-tendering activities. In the above portal terminology, this person will be referred to as the Super User (SU) of that organization. For further details, please visit the website/portal, and follow further instructions as given on the site. Pay Annual Registration Fee as applicable.

Note: After successful submission of Registration details and Annual Registration Fee, please contact to the Helpdesk of the portal to get your registration accepted/activated.

The Bidder must ensure that after following above, the status of bid submission must become – “Submitted”.

Please take due care while scanning the documents so that the size of documents to be uploaded remains minimum. If required, documents may be scanned at lower resolutions say at 150 dpi. However it shall be sole responsibility of bidder that the uploaded documents remain legible.

It is advised that all the documents to be submitted are kept scanned or converted to PDF format in a separate folder on your computer before starting online submission.

The Financial part may be downloaded and rates may be filled appropriately. This file may also be saved in a folder on your computer. Please don't change the file names & total size of documents (Preferably below 5 MB per document) may be checked.

Bid submission:

The entire bid-submission would be online on the Tender wizard portal i.e. www.assamtenders.gov.in.

Broad outline of submissions are as follows:

Submission of Bid Parts (Technical & Financial)

The TECHNICAL PART shall consist of Electronic Form of Technical Main Bid and Bid Annexure. Scanned/Electronic copies of the various documents to be submitted under the Eligibility Conditions, offline submissions, instructions to bidders and documents required to establish compliance to Technical

Specifications and Other Terms & Conditions of the tender are to be uploaded.
The FINANCIAL PART shall consist of Electronic Form to be available as BOQ.

Offline Submissions:

The bidder **MUST** submit the **HARD COPY OF TECHNICAL BID** alongwith court fees and all desired documents to O/o. **The Principal cum Chief Superintendent, Jorhat Medical College & Hospital, Jorhat** on or before the date & time of submission of bids specified in covering letter of this tender document, in a Sealed Envelope. The envelope shall bear (name of the work), the tender number and the words 'DO NOT OPEN BEFORE' (due date & time) **after successful submission of their tender through online.**

Public Online Tender Opening Event (TOE):

The e-Procurement portal offers a unique facility for 'Public Online Tender Opening Event (TOE). Tender Opening Officers as well as authorized representatives of bidders can attend the Public Online Tender Opening Event (TOE) from the comfort of their offices. For this purpose, representatives of bidders (i.e. Supplier organization) duly authorized. Every legal requirement for a transparent and secure Public Online Tender Opening Event (TOE)' has been implemented on the portal. As soon as a Bid is decrypted, the salient points of the Bids are simultaneously made available for downloading by all participating bidders. The medium of taking notes during a manual 'Tender Opening Event' is therefore replaced with this superior and convenient form of 'Public Online Tender Opening Event (TOE)'. The portal provide a unique facility of 'Online Comparison Statement' which is dynamically updated as each online bid is opened. The format of the Statement is based on inputs provided by the Buyer for each Tender. The information in the Comparison Statement is based on the data submitted by the Bidders. A detailed Technical and / or Financial Comparison Statement enhance Transparency. Detailed instructions are given on relevant screens. The portal has a unique facility of a detailed report titled 'Online Tender Opening Event (TOE)' covering all important activities of 'Online Tender Opening Event (TOE)'. This is available to all participating bidders for 'Viewing/Downloading'. There are many more facilities and features on the portal. For a particular tender, the screens viewed by a Supplier will depend upon the options selected by the concerned Buyer.

Important Note: In case of internet related problem at a bidder's end, especially during 'critical events' such as – a short period before bid-submission deadline, during online public tender opening event it is the bidder's responsibility to have backup internet connections. In case there is a problem at the e-procurement / e-auction service-provider's end (in the server, leased line, etc) due to which all the bidders face a problem during critical events, and this is brought to the notice of JMCH by the bidders in time, then JMCH will promptly reschedule the affected event(s).

Other Instructions

For further instructions, the vendor should visit the home-page of the portal. The complete help manual is available in the portal for Users intending to Register / First-Time Users, Logged-in users of Supplier organizations. Various links are also provided in the home page.

Important Note: It is strongly recommended that all authorized users of Supplier organizations should thoroughly peruse the information provided under the relevant links, and take appropriate action. This will prevent hiccups and minimize teething problems during the use of the said portal.

The following 'FOUR KEY INSTRUCTIONS for BIDDERS' must be assiduously adhered to:

Obtain individual Digital Signature Certificate (DSC) well in advance of your first tender submission deadline on the portal.

Register your organization on the portal well in advance of your first tender submission deadline on the portal

Get your organization's concerned executives trained on the portal well in advance of your first tender submission deadline on the portal
